

MIDFIELD CITY BOARD OF EDUCATION

417 Parkwood Street
Midfield, Alabama 35228
205-923-2262 Phone
205-929-0585 Fax

Homeroom _____

TEXTBOOK RULES

1. All textbooks are the property of the State of Alabama
2. Parents and students are responsible for the care of textbooks
3. Students will sign the textbook inventory form when being issued a book
4. Students will sign the textbook inventory form when returning a book to inventory
5. The condition of the book upon distribution and return will be assessed by the administrator and/or teacher to determine if payment must be made for damage
6. Lost or damaged textbooks must be paid for before a student will be issued any further books. A student may have use of a classroom book during the school teaching day, but cannot take a book out of the school until repayment for lost or damaged books has been made. This is a cumulative rule that also applies to a new school year.
7. The payment schedule for replacement is as follows:
 - Full price if new when issued
 - 75% of full price for books after first issue
 - 50% of full price for books 3 years or older

Please Read Carefully

I agree to assume responsibility for the care and return of the books issued to me. I will not write in, tear, cut, deface, or permit the books to become wet. I understand that if I damage the books beyond normal wear that I will be assessed a fee for the damage. If I should lose a book, I agree to pay for it. I understand that if I do not pay for a book, I will be unable to have any other books in any subject area issued to me. If I have already been issued books for other classes I will return them to the school authorities until such time that I pay the replacement fee.

Student Name

Grade

School

Parent/Guardian

Date